Dear [SUPERVISOR NAME],

In order to keep pace with change in the workforce, strategic leaders must not get fully consumed by the operational and tactical side of their work. The Society of Women Engineers’ Executive Leadership Program, eXXec, provides a comprehensive, holistic approach to ensure participants develop and hone skills to increase effectiveness and lead in engineering and technology.

By sharing my own leadership experiences with this community of successful women at eXXec, I will be better positioned to leverage my strengths, motivate fellow team members to implement high-performance practices and facilitate new ideas and innovation in engineering. eXXec will be held June 26-29, 2023, in Chicago at the Hotel EMC2.

This three and a half-day interactive program includes:

* Three key leadership pillars (leading self, leading people, and leading change)
* Access to three Hogan leadership assessments and a development plan
* Access to global subject-matter experts
* Social learning opportunities
* A new network of peer mentors in the engineering industry
* Post-event Hogan coaching and feedback call

I believe that the eXXec program will significantly benefit both myself and [COMPANY NAME]. Please consider approving the necessary funding for my involvement in the 2022 program.

**Registration closes May 31, 2023. More information is available at exxec.swe.org.**

Sincerely,

[NAME]